How to insert page numbers in MA Thesis

These instructions allow you to put a sequential page number in the top right margin of all the pages of your paper, except the first page of each chapter, where the page number will be at the bottom center of the page.

These instructions apply to Word 2013 and 2016.

1. Go to the first page of Chapter 1. You have to make sure a section begins here.

2. Under the "Insert" tab, choose "Page Number" "Top of Page" "Plain Number 3"

3. Double click in the header, click on the "Design" tab.

4. Check "Different First Page."
5. Click in the footer on the first page of the chapter.

6. Center the text.

8. Then you go to the beginning of the next chapter, placing the cursor before the word "Chapter."

the prayer service will have accomplished some genuine good.

Chapter 2

On his first full day in office, President Donald Trump began as he did inauguration day – with prayer. The newly christened president attended the National Prayer Service at the National Cathedral in northwest Washington, D.C. The massive gothic edifice, the official cathedral of the Episcopal Diocese of Washington, brought together 25 representatives from various faith communities from...


10. Do steps 8 and 9 for each chapter.

At this point all your page numbers should be formatted properly.